

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

March 8, 2021 – 5:30 p.m.

The Board of Education met in the Auditorium of the JSHS.
A meeting link was available on the District website for public access and viewing.

MINUTES

REGULAR MEETING – This meeting was held remotely and was available to the public via WebEx. The meeting was called to order at 5:30 p.m. by President Kelly Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Scott Lytle

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk

WEBEX PARTICIPANTS – Gary Grimm, Operations Manager/Transportation Supervisor; Kathaleen Beattie, Director of Student Services; Melissa Nabinger, Principal Brownville Glen Park Elementary; Karen Denny, Interim Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Michael Parobeck, Network Administrator

A. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Daniel Dupee, with motion approved 7-0.

B. PUBLIC HEARING – The regular meeting was opened with a Public Hearing for the purpose of discussion and review of the *District’s Communicable Disease and Pandemic Plan*. The draft plan was posted to the District’s website for a period of 30 days, to provide opportunity for feedback and comments.

— There were no comments or questions submitted.

— Mr. Dupee suggested that titles be used vs. names, to eliminate the need to update the form as often.

C. PRESENTATIONS – None

D. PUBLIC COMMENT REQUESTS – No requests at this time.

E. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Klindt, and seconded by Tiffany Orcesi, with motion approved 7-0.

1. Approval of Minutes as listed:

- February 8, 2021 – Regular Meeting

2. Approval of Building and Grounds Requests - none

3. Approval of Conferences and Workshops - none

4. Approval of Conferences and Workshops as per *My Learning Plan Report*

5. Approval of Financial Reports / Warrants – January 2021

F. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information and updates from Board Members

— The JLSBA Legislative Discussion workshop has been postponed to Friday, March 12, 2021.

2. Staff Member Reports

— Mrs. Denny recognized Peter Biggers; who was chosen by the New York State Band Directors Association to perform in their virtual symposium showcase. This was a huge honor. Congratulations to Peter and Mrs. Seymour!

— Mrs. Nabinger shared the success story of a student struggling with chronic attendance issues. He has now been attending 3 days a week and is also attending WebEx sessions. This is a great accomplishment for the student, as well as his family.

— Mr. Ramie shared the story of a former Dexter Elementary student, and current Junior High School student, Destiny Gist. Destiny participated in a project through her Girl Scout Troop incorporating a ‘spread the kindness’ campaign. She has

made a difference by painting positive messages on rocks and leaving them around the District, and by hanging inspiring and kind messages on posters throughout Dexter Elementary. She also started a kindness tree allowing students to post their own positive messages in the main hallway. Thank you Destiny, you are making a difference!

- Ms. Beattie shared in the celebration of a new student who was all remote, had an IEP, and was struggling. The student is now attending 3 days each week and has been able to engage and improve due to the dedication of his teachers, Mrs. Denny and Mrs. Nohle.
- Mrs. Nohle wished to celebrate our student athletes. All of our teams have had wins. She also shared that Senior Night will be happening for all sports. President Milkowich thanked Mrs. Nohle for the high quality filming of games and shared that being able to view the games is very much appreciated by family members that cannot attend in person.

Items for Board Information / Discussion

3. Board Information – Policy Review
 - 1st Reading – draft **Policy #3450** (new/required) – *GENDER NEUTRAL SINGLE-OCCUPANCY BATHROOM FACILITIES*
4. Board Information – 2nd Quarter Marking Period Data – Jr.-Sr. High School
5. Board Information – As per the GBTA Contract, “If the District has three or more unused snow days as of April 10th, one day will be added to the April vacation.” The day to be added is April 12, 2021.
6. Board Information – NYSSBA Live Virtual Policy Workshop: “Policies and Practices for Life after COVID-19” – April 21, 2021 from 8:30 a.m. to 11:30 a.m.
7. Board Information – PIVOT Student Assistance Report - First Semester 2020-2021
8. Board Information – Effective employment date for coaches appointed conditionally at the February 8, 2021 Board of Education meeting is February 22, 2021. (Matthew Fiske, Michael Hartle, Janelle Ferris, and Amy O’Riley)
9. Board Information – Term expiration for members of the General Brown Central School District Board of Education are listed below. Petitions are available and will be accepted in the Office of the District Clerk until 5 PM on Monday, April 19, 2021.
 - 2021 – Daniel Dupee II
 - 2021 – Jamie Lee
 - 2021 – Kelly Milkowich
 - 2022 – Sandra Young Klindt
 - 2022 – Tiffany Orcesi
 - 2023 – Natalie Hurley
 - 2023 – Scott Lytle

Items for Board Discussion / Action

10. Board Discussion / Action – Approval of the **General Brown CSD Communicable Disease and Pandemic Plan**
Motion for approval by Natalie Hurley, seconded by Scott Lytle, with motion approved 7-0.
11. Board Discussion / Action – Since Dr. Sandra Young Klindt’s three-year term of office serving on the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Education Services will expire on June 30, 2021; the District is eligible to submit a candidate for election to the BOCES Board of Education. The Clerk of Jefferson-Lewis BOCES will accept nominations of eligible candidates until March 23, 2021.

Nominations were requested for candidates to the BOCES Board of Education to serve a three (3) year term of office beginning July 1, 2021 and concluding on June 30, 2024.

Nomination of Sandra Young Klindt for the BOCES Board of Education was made by Jamie Lee. With no other nominations submitted, this motion was seconded by Natalie Hurley, with motion approved 7-0.

12. Board Action – Approval of the **Mohawk Regional Information Center Services Commitment Form for 2021-2022: BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation for the **programs/services shown on the 2021-2022 Mohawk Regional Information Center BOCES FINAL Services Commitment Form/ Contract**, effective July 1, 2021.
Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0.

13. Board Action – Approval to amend the **2020-2021 District and Staff Calendars due to the cancellation of the March 12, 2021 Superintendent’s Day**. Team “B” students will be in attendance on March 12, 2021.
Motion for approval by Scott Lytle, seconded by Sandra Klindt, with motion approved 7-0.
14. Board Action – Approval is requested for **Carson Barrett, Brennen Derouchie, Nathaniel Gray, Joseph Harvill, David Jenner, Morgan Milkowich, and Nathan Ward** to participate with the **Immaculate Heart Central School District Hockey Team, for the 2020-2021 season**, contingent upon parents signing a statement releasing General Brown Central School District from all liability, transportation and equipment costs, and any other fees where applicable, and **provided COVID-19 restrictions are conducive to this request**.
Motion for approval by Tiffany Orcesi, seconded by Scott Lytle, with motion approved 7-0.
15. Board Action – Approval is requested for the **LaFargeville Central School District to combine with the General Brown Central School District, (as host)**, for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of **Football** at the Varsity, Junior Varsity, and Modified levels for the **2021-2022 school year, provided COVID-19 restrictions are conducive to this request**.
Motion for approval by Scott Lytle, seconded by Tiffany Orcesi, with motion approved 7-0.
16. Board Action – Approval is requested for the **General Brown Central School District to combine with the Alexandria Central School District, (as host)**, for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of **Girls’ Hockey** at the Varsity level for the **2021-2022 school year, provided COVID-19 restrictions are conducive to this request**.
Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.
17. Board Action – Approval is requested for **Jaylin N. Castro** to participate with the **Alexandria Central School District Hockey Team, for the 2021-2022 season**, contingent upon parents signing a statement releasing General Brown Central School District from all liability, transportation and equipment costs, and any other fees where applicable, and **provided COVID-19 restrictions are conducive to this request**.
Motion for approval by Scott Lytle, seconded by Daniel Dupee, with motion approved 7-0.
18. Board Action – Approval is requested for the **General Brown Central School District to combine with the Immaculate Heart Central School District, (as host)**, for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, to compete in the sport of **Boys’ Hockey** at the Varsity level for the **2021-2022 school year, provided COVID-19 restrictions are conducive to this request**.
Motion for approval by Natalie Hurley, seconded by Tiffany Orcesi, with motion approved 7-0.
19. Board Action – Approval is requested for the **General Brown Central School District to combine with South Jefferson Central School District, (as host)**, for the purpose of athletic competition, pending the approval of the NYSPHSAA Section III, and The Frontier League, to compete in the sport of **Girls’ Swimming** at the Varsity and Modified levels for the **2021-2022 school year, provided COVID-19 restrictions are conducive to this request**.
Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 7-0.
20. Board Action – Approval is requested for **Aurora Jarvie** to participate with the **South Jefferson Central School District Swim Team, for the 2021-2022 season**, contingent upon parents signing a statement releasing General Brown Central School District from all liability, transportation and equipment costs, and any other fees where applicable, and **provided COVID-19 restrictions are conducive to this request**.
Motion for approval by Scott Lytle, seconded by Daniel Dupee, with motion approved 7-0.
21. Board Action – Approval of the **2020-2021 Department Chairs** as listed:

Department	Chair
English	Michelle Lamon
Social Studies	Brian Nortz
Math	Susan Menapace
Science	William Covey

Motion for approval by Natalie Hurley, seconded by Sandra Klindt, with motion approved 7-0.

22. Board Action – Approval of the **2020-2021 Class/Club Advisors** as listed:

Club/Class	Advisor	Club/Class	Advisor
Class of 2021	Stephanie Newvine; Sabrina Dettmer	Sr. Honor Society	Ellen Sheen; Marietta Kitto
TTL Facilitator TIL Facilitator	Carrie LaSage Erin Heller	Jr. Honor Society	Elizabeth Stephens
Teacher Instructional Leaders	Julia Russell; Amy Moore; Lisa Tyo; Sabrina Dettmer; Stephanie Newvine; Lindsay Hanson	Student Council	Michelle Lamon; Brian Nortz
Teacher Technology Leaders	Rebecca Dupee; Kelley Fahey; Mary Paige; Emily Aumell; Susan Menapace; Lindsay Labiendo	Yearbook	Casilda Peckham
FCCLA	Hannah Cottrell		

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.

23. Board Action – Approval for a donation of **89 personal pan pizza gift certificates for JSHS High Honor Students** from the Nonna Dina Restaurant.

Motion for approval by Scott Lytle, seconded by Daniel Dupee, with motion approved 7-0.

24. Board Action - Approval of **Committee on Special Education Reports** (posted)

Motion for approval by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 7-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL – Conditional Coaching Appointments

25. Board Action - **Upon the recommendation of the Superintendent of Schools**, and consistent with the terms and conditions enumerated in the **Resolution to Conditionally Appoint Athletic Coaches during the 2020-2021 School Year**, which resolution was duly adopted by the Board of Education on February 8, 2021, the General Brown Central School District Board of Education hereby conditionally appoints the following individuals to serve as coaches:

Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 7-0.

(A) **PAID** Coaching Appointments:

Name	Sport / Season 2020-2021	Coaching Certification	Effective Date
Megan Schweitzer	Varsity Cheerleading (Fall 2)	Teacher Coach*	03/15/2021
Gary Black	Varsity Football (Fall 2)	Professional Coaching License****	03/09/2021
Andrew T. Shaw	Varsity Football Assistant (Fall 2)	Temp. Coaching License 2 nd to 4 th Renewal****	03/09/2021
Philip Jenner	Boys' Varsity Soccer (Fall 2)	Teacher Coach*	03/15/2021
Nicholas Elkin	Girls' Varsity Soccer (Fall 2)	Teacher Coach*	03/15/2021
William Covey	Varsity Tennis (Fall 2)	Teacher Coach*	03/15/2021
Jose' Bernier	Varsity Boys' Soccer Assistant	Teacher Coach*	03/15/2021

(B) **UNPAID** Coaching Appointments:

Name	Sport / Season 2020-2021	Coaching Certification	Effective Date
Lindsay Hanson	Girls' Varsity Basketball Assistant (Winter)	Teacher Coach*	02/22/2021
Carrie LaSage	Varsity Volleyball Assistant (Winter)	Teacher Coach*	02/22/2021
Justin R. Hall	Varsity Football Assistant (Fall 2)	Temporary Coaching License 2 nd to 4 th Renewal****	03/09/2021
Richard A. Lagano	Varsity Football Assistant (Fall 2)	Temporary Coaching License****	03/09/2021
Alan D. Rawleigh	Varsity Football Assistant (Fall 2)	Temporary Coaching License 1 st Renewal****	03/09/2021

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd - 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

H. ITEMS FOR BOARD ACTION – PERSONNEL – Continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Scott Lytle, seconded by Tiffany Orcesi, with motion approved 7-0.

26. Board Action – Retirements:

Name	Position	Effective Date
Kelly L. Biedekapp	Elementary Teacher	07/01/2021

27. Board Action – Resignations:

Name	Position	Effective Date
Alec J. Erdner	Cleaner	03/17/2021

28. Board Action – Appointments:

Name	Position	Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Amy J. Sherrer	Substitute Teacher	\$100 per day	n/a	Emergency Appointment effective 02/22/2021
Nancy Hardwick	Elementary Teacher	No change	3-year probationary tenure track appointment as Elementary Teacher commencing March 9, 2021	03/09/2021

I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

29. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Amy J. Sherrer** – Substitute Teacher

Motion for approval by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 7-0.

J. SUPERINTENDENTS’ REPORTS

30. Assistant Superintendent Smith shared that exact budget numbers will not be available until after the state budget is approved on April 1st. There are questions regarding the STAR reimbursement and stimulus allocation. The District has budgeted conservatively to be prepared for the worst case scenario.

31. Superintendent Case shared information regarding budget development, as well as data from the recent survey requesting parents’ feedback that would enable us to continue to improve, maximize student engagement, and support students in reaching academic success, along with their social and emotional stability. One predominant comment was that students benefited greatly by meeting face-to-face with their instructors through an online platform during remote-only instruction.

- Superintendent Case shared that there has been no guidance regarding APPR in connection with Regents requirements. The subject is on the Governor’s table.
- NYS has not reduced the distancing requirements for students returning for in-school instruction. Jefferson County officials have determined that they do not have the authority to override the state distancing mandate.
- The State’s mandate regarding numbers allowed for sports and recreational events differs from those numbers for extra-curricular activities in schools. This creates a difficult and inequitable situation when planning class/club events.

K. CORRESPONDENCE & UPCOMING EVENTS

32. Correspondence Log

L. ITEMS FOR NEXT MEETING

33. **April 12, 2021** – Regular meeting to begin at 5:30 p.m.

2nd Reading-Adoption Policy #3450 / Adopt a Spending Plan for 2021-2022

M. MOTION FOR ADJOURNMENT

34. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Tiffany Orcesi, seconded by Scott Lytle, with motion approved 7-0. Time adjourned 6:55 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated March 8, 2021